



Learning Tree Training PDU Breakdown for:



Course #	Course Title	PMI Claim Code	Total PDUs	Ways of Working PDUs	Power Skills PDUs	Business Acumen PDUs
177	PRINCE2® 6th Edition Foundation and Practitioner Certification Training	1154FULQGL	29	13	8	8
178	PRINCE2® Practitioner Certification	1154ILJFE2	11	9	1	1
195	Power Excel: Analyzing Data to Make Business Decisions	1154HVFERS	11	7	0	4
211	Introduction to Business Analysis: Defining Successful Projects	1154QA7P2P	17	5	5	7
212	Building an Effective Business Case	11544XBDGS	11	0	0	11
218	Use Case Training for User and System Requirements	1154RX2164	17	17	0	0
219	Business and Report Writing Introduction	11543KQGUR	17	10	0	7
244	Assertive Communication Skills Training	1154DYHZCK	17	13	1	3
275	Virtual Team Management Training	1154WN4SDC	17	11	3	3
276	PMI® Authorized PMP® Exam Prep	11543LZ50C	35	35	0	0
281	Finance and Accounting for Nonfinancial Managers	1154EVF8QN	17	9	1	7
284	Critical Thinking	11540AWM5L	17	9	1	7
286	Risk Management Training for Projects, Programs, and Operations	1154Z0ZETN	23	13	0	10
287	Complexity in Project Management Course	1154TT530V	17	17	0	0
288	Certificate in Change Management: APMG CM™	1154AIHMG2	29	1	1	27
289	Disaster Recovery and Business Continuity	1154O4F3H5	23	15	6	2
290	Management Skills	1154NPFIP2	17	0	13	4
292	Communication Skills Training	1154KKEE1D	17	14	1	2
294	Influencing Skills: Getting Results Without Direct Authority	11545GBUD4	17	0	17	0
296	Introduction to Project Management	11545DL709	11	8	2	1
297	Personal Skills for Professional Excellence	1154OCQ8WP	17	0	17	0
315	Developing User Requirements: The Key to Project Success	11544BCPB7	23	19	2	2
316	ISTQB Foundation Level	1154YI25F1	17	0	0	17
319	Technical Writing Course	1154AHREQJ	23	22	0	1
340	Software Project Management	1154W5U0RB	17	15	2	0
342	Software Change, Configuration and Release Management	1154J1KSZM	17	0	0	17

Course #	Course Title	PMI Claim Code	Total PDUs	Ways of Working PDUs	Power Skills PDUs	Business Acumen PDUs
344	Time Management	1154IWQ40X	11	11	0	0
346	Project Manager Leadership: Building and Leading High-Performance Teams	1154XFKUKG	17	0	17	0
447	Introduction to Modeling for Business Analysis	1154UMICXE	23	20	1	2
901	Business Intelligence Course	1154N623HI	17	10	0	7
902	Business Relationship Management (BRM): Aligning IT & the Business	1154UVSYR2	17	6	2	9
903	Public Speaking: Compelling Speeches & Presentations	11540BYNOQ	17	16	0	1
906	IT Management Skills	11544DC1PJ	17	0	10	7
918	Agile Fundamentals Training	1154OUYNPE	17	7	2	3
919	Creating a Project Plan With SharePoint (PMIS)	1154Q0EPQB	17	15	0	2
1194	ITIL® 4 Managing Professional (MP) Transition Module	1154JT4LV8	29	6	5	18
1199	ITIL® 4 Foundation Training	11545DQDTD	18	6	0	12
1255	Introduction to Decision Analysis	1154NB791U	23	16	0	7
1281	ITIL® 4 Specialist: Create, Deliver, and Support	1154S3KRHR	18	4	3	11
1282	ITIL® 4 Strategist: Direct, Plan and Improve	11541UANZ6	18	6	9	3
1283	ITIL 4 Specialist: Drive Stakeholder Value	1154OUI4NO	18	7	4	7
1284	ITIL 4 Specialist: High Velocity IT	1154RYXHO7	18	16	1	1
1285	ITIL 4 Leader: Digital and IT Strategy	1154R2HYNS	18	6	0	12
1176	PRINCE2® 6th Edition Achieving Foundation Certification	1154IDDWQH	17	17	0	0
1311	FAC-P/PM Certification: Fundamentals of Project and Program Management (FPM 131)	1154PSKV4I	32	24	6	2
1312	FAC-P/PM Certification: Fundamentals of Contracting (FPM 132)	11540DCOH1	24	20	0	4
1313	FAC-P/PM Certification: Fundamentals of Business, Cost, and Financial Management (FPM 133)	1154ARV2GE	24	12	0	12
1314	FAC-P/PM Certification: Fundamentals of Leading Projects and Programs (FPM 134)	1154IRDLI9	16	0	16	0
1315	Fundamentals in Program, Business, Cost, and Financial Management	1154XL1S68	40	24	4	12
1320	FPM 121: Acquisition Fundamentals of Project and Program Management II	1154LLY0JV	33.75	18.25	3	12.5
1321	FPM 231: Applications in Project and Program Management	1154GXUC2V	32	32	0	0

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1322	FPM 232: Applications in Contracting	11547QQ4VD	24	24	0	0
1323	FPM 233: Applications in Business, Cost & Financial Management	11543ZT64R	24	24	0	0
1324	FPM 234: Applied Leadership in Projects and Programs Course	1154MZFOI0	16	0	16	0
1325	Applications in Project, Program, Business, Cost, and Financial Management	115458K15C	40	24	4	12
1331	FPM 331: Progressive Concepts in Program Management	1154NNZ4QX	32	32	0	0
1332	FPM 332: Progressive Contracting Strategies for Programs	1154BSWOTM	24	0	0	24
1333	FPM 333: Progressive Business, Cost & Financial Management	11547U2XOE	24	0	0	24
1334	FMP 334: Progressive Leadership in Program Management	1154XO5MAY	16	0	16	0
1335	Progressive Concepts in Program, Business, Cost, and Financial Management	11541V4ASC	40	24	4	12
1802	User Experience (UX) Design for Successful Software Development	11543S3RI0	17	0	0	17
1803	Preparing for TOGAF® Certification	1154DE1H3R	23	19	1	3
1813	Certified ScrumMaster Certification	115422B6E2	14	14	0	0
1814	Certified Scrum Product Owner® (CSPO) Certification	1154DV5AIE	14	14	0	0
1815	Agile Testing Strategies and Practices (ICP-TST Certification)	1154RA6GEY	17	17	0	0
1816	Agile Software Development With Azure DevOps	1154FRFNDN	17	0	0	17
1817	Leading SAFe® Certification Training	1154Q156T2	11	11	0	0
1818	SAFe® for Teams	1154K56QU8	16	10	3	3
1820	Agile Test Automation	11542XIF5A	11	11	0	0
1821	Applied Leadership for Traditional and Agile Projects	1154RSB3WL	17	12	3	2
1823	Advanced Certified ScrumMaster® (A-CSM)	1154XP0UZL	11	11	0	0
3309	Diversity in the Workplace: Building Bridges of Understanding	11548AN5PH	11	0	11	0
3310	Strategic Thinking for Operational Management	1154VTSP10	17	2	3	12
3311	21st Century Leadership: Inspiring Excellence and Engagement	115401G0GW	17	0	17	0
3401	Agile Leadership	1154Q5OCYL	17	0	17	0
3405	Developing Your Leadership Voice for Presence and Impact	1154JKOLAT	17	1	12	4
3411	Emotional Intelligence	1154IW7KN0	17	3	11	3

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3472	Women's Leadership Transformation	1154GIYPGT	17	0	17	0
3504	Business Analyst Soft Skills	1154ZPEU5Y	17	0	17	0
3505	Introduction to Business Process Improvement (BPI)	1154QQ71A8	17	12	3	2
3507	BCS Foundation Certificate in Business Analysis	1154BEB5J5	18.75	9.25	0	9.25
3510	BCS Certificate in Requirements Engineering	1154BVQS6X	17	15	1	1
3515	IIBA® Business Analysis Body of Knowledge (BABOK) Certification Training	1154XUBSZD	17.5	16	0	1.5
3516	IIBA® CCBA Exam Prep and Certification — Essential Knowledge	115486VKDA	4.5	4.5	0	0
3517	IIBA® CBAP® Training and Certification — Case Studies	1154EZ8HMT	4.5	4.5	0	0
3601	CAPM® Certification Training Course	1154IUT05M	23	23	0	0
3605	PMI-Agile Certified Practitioner (PMI-ACP)® Exam Prep	1154YPJJP1	21	19	1	1
3610	Building and Evolving a Project Management Office (PMO)	11544T6WL6	17	12	1	4
3611	Program Management Training	1154Y5O77Z	23	8	5.5	9.5
3624	Strategy Implementation Professional Certification Bundle	1154L3JROK	42	0	12.5	29.5
3625	AgileSHIFT® Foundation Certification	1154LBP2RG	12	7	3	2
3630	Lean IT: Achieving Foundation Certification	1154QY7ZGW	11	7	2	2
3633	Achieving Agile Project Management (AgilePM®) Foundation & Practitioner Certification	1154ZFD3HX	21	19	0	2
3641	Foundations of DevOps Training (ICP-FDO Certification)	1154KJSOSC	20	16	0	4
3642	Agile Project Management with Jira	1154O8OTKC	17	17	0	0
3643	Agile in the Enterprise (ICP-ENT)	1154O2ZVDZ	17	12	3	2
3644	Agile Project Management (ICP-APM Certification)	1154P4GEH0	14	14	0	0
3645	Delivery at Scale (ICP-DAS Certification)	1154X37QEZ	18	14	0	4
3646	Agile Product Ownership (ICP-APO Certification)	1154GVY5ME	18	14	0	4
3647	Business Agility Foundations (ICP-BAF Certification)	1154RS8URI	14	14	0	0
3648	Agile Coaching (ICP-ACC Certification)	1154XL8A6C	18	6	12	0
3649	Agile Team Facilitation Training (ICP-ATF Certification)	1154WURFM0	18	6	12	0
3650	Introduction to Kanban Training - Smoothing Development Workflow	1154HR2RHS	6	5	0	1

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3653	Splitting User Stories: Getting to Ready	1154WDZVF3	11	11	0	0
3656	Preparing for a Digital Transformation Initiative	1154R7ZKS9	7	1	3	3
3695	SecDevOps Foundation® (SDOF) Certification	1154GX5QI2	17	9	5	3
3702	Microsoft Project Introduction	1154SAQ7AQ	17	16	0	1
3830	Navigating Increasing Complexity: Duke CE Certificate Course	115493WGYP	11	2	6	3
3831	Translating Strategy Into Results: Duke CE Certificate Course	1154ZBLXH1	11	2	4	5
3832	Thriving in Dynamic Change: Duke CE Certificate Course	1154ZICI89	11	0	11	0
3833	Elevating Team Impact: Duke CE Certificate Course	1154JFJUN6	11	0	11	0
3834	Driving Breakthrough Innovation: Duke CE Certificate Program	1154ZCE22T	11	0	8	3
3835	Influencing Collaborative Solutions: Duke CE Certificate Course	115496T7OD	11	3	8	0
4582	The Strategic Role of the Business Analyst	1154DGWEL6	6	3	0	3
4590	Agile Adoption for Managers	1154A5DWTP	6	0	0	6
4591	Introduction to Scrum	1154ZQNPZQ	6	6	0	0
4598	Effective User Stories	1154U78HGS	6	4	0	2
4610	Creating & Designing Excel Workbooks	1154A1L4X2	6	6	0	0
4611	Excel PivotTables: Building Dashboards	1154SFCRCX	6	6	0	0
4612	Automating Excel with Macros	1154X1O7UP	6	6	0	0
4660	Achieving Success as a New Manager	1154LSQREW	6	2	3	1
4661	Responding Productively to Stress	1154QOO3LX	7	1	1	5
4662	Time Management Essentials	11541RLSWY	7	1	2	4
4669	Customer Service Essentials	1154MUL6YC	7	0	2	5
4972	Conflict Management and Resolution Essentials	1154KH718A	7	2	2	3

PMI PDU FAQ

What does the Project Management Institute R.E.P designation mean?

As a PMI R.E.P., Learning Tree is committed to enhancing the ongoing professional development of PMI members, PMI-certified Project Management Professionals (PMP)[®] and other project management stakeholders. Furthermore, at least some of the material covered in our PMI-aligned courses concurs with one or more of the knowledge groups or process areas described in the Project Management Body of Knowledge (PMBOK[®]) Guide –Sixth Edition.

As a PMI R.E.P., Learning Tree has agreed to abide by PMI-established operational and educational criteria and is subject to random audits for quality assurance purposes.

Can I earn Professional Development Units (PDUs) by attending a Learning Tree course?

Yes. Completion of certain Learning Tree courses provide professional development units (PDUs), which can be applied toward the minimum PDUs required to sit an exam or to maintain your certification.

Please refer to the chart in this document to see the number of PDUs provided per each Learning Tree PMI-aligned course.

How do I earn PDU credits for Learning Tree courses?

Certification candidates and existing credential holders are responsible for reporting all Continuing Certification Requirements Program (CCR) activities to PMI. To report the completion of a Learning Tree course, you can use the Online PDU Resources System.

1. Go to the PMI Continuing Certification Requirements System <https://ccrs.pmi.org/>
2. Log in with your username and password
3. Locate the claim code associated with your course in the table in this document
4. Click on “Report PDU for this activity”
5. Fill in the date started and date completed
6. Click on the box agreeing this claim is accurate and then submit

PMI PDU FAQ continued...

Can I earn PDUs for on-demand training and personal study?

Yes, you can. PMI allows students to earn 1 PDU for each hour spent on self-study. When students participate in self-study activities, they are allowed to claim 1 PDU for each hour spent on self-study activities up to a total of 30 PDUs. For more information on how to earn PMI PDUs, visit the PMI Handbook: [Ways to Earn PDUs >](#)

What is Learning Tree's provider number?

When applying for PDU credits, you will need Learning Tree's provider number, which is 1154, and the PMI program numbers listed in the charts on the following pages. To apply these Learning Tree course PDUs, be sure to select "Category A" when completing the PDU form.

What are the 3 skill categories of the PMI® Talent Triangle?

1. Ways of Working: Knowledge, skills and behaviors related to specific domains of Project, Program and Portfolio Management.
2. Power Skills: Knowledge, skills and behaviors specific to leadership-oriented, cross-cutting skills that help an organization achieve its business goals.
3. Business Acumen: Knowledge of and expertise in the industry or organization that enhances performance and better delivers business outcomes.

What is the PMP® certification?

PMI grants a Project Management Professional (PMP)® certification that is well-known in the field. This certification recognizes experience, education, and accomplishment in project management. To become certified, candidates must pass an exam.

If you are an experienced project manager and intend to take the PMP® exam, you should take Course 276, Project Management Professional (PMP)® Exam Prep. In this course you learn essential PMBOK® Guide terminology and gain practical test-taking experience. This course also provides you with 35 contact hours, fulfilling your pre-exam education requirement.

PMI PDU FAQ continued...

What is the CAPM® certification?

PMI grants a Certified Associate in Project Management (CAPM®) certification that is beneficial to project team members or early-stage project managers who are looking for a stepping-stone to the PMP certification.

If you intend to take this exam, Course 3601, Certified Associate in Project Management (CAPM)® Exam Prep, can help you learn the terms and definitions of the PMBOK® Guide and prepare for the CAPM® exam. You will also learn how to identify significant steps of the project life cycle, evaluate your exam preparedness and create a personalized plan for self-study.

What is PMI-ACP® certification?

PMI grants a PMI-Agile Certified Practitioner (PMI-ACP)® certification that is beneficial to experienced or aspiring Agile certified practitioners wishing to demonstrate knowledge of agile principles, practices, tools and techniques across agile methodologies.

If you intend to take the exam, Course 3605, PMI-Agile Certified Practitioner (PMI-ACP)® Exam Prep, can help you gain the skills necessary to prepare for the (PMI-ACP)® exam. You learn essential Agile terminology, tools and techniques through practice exams and workshops. You also create a personalized study plan identifying your specific strengths and weaknesses designed for ultimate exam success.

What is the Learning Tree PMP Exam Prep Guarantee?

Learning Tree stands behind the quality of its courses. If for any reason you do not pass your PMP® exam after completing course 276, Project Management Professional (PMP)® Exam Prep, contact us within 60 days of the last day you attended the course to schedule a free course retake.

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