

# BACK ON TRACK PHYSIOTHERAPY

## WSIB INTAKE FORM – CLIENT PERSONAL INFORMATION (PLEASE PRINT)

NAME: \_\_\_\_\_ ACCIDENT DATE: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
DAY MONTH YEAR

CLAIM #: \_\_\_\_\_ HEALTH CLAIMS ADJUSTER: \_\_\_\_\_

NURSE PRACTITIONER: \_\_\_\_\_ PH. \_\_\_\_\_

EMAIL: \_\_\_\_\_ FX. \_\_\_\_\_

TREATMENT AREA / SYMPTOMS: \_\_\_\_\_

HAVE YOU BEEN ASSESSED BY SOMEONE ELSE? YES  NO

IF YES WHO?: 1. \_\_\_\_\_

2. \_\_\_\_\_

DO YOU HAVE LEGAL REPRESENTATION? YES  NO

If yes name of legal firm: \_\_\_\_\_

CLAIM OPEN WITH WSIB?  YES  NO

IF YES DATE OPENED: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

SIGNATURE INDICATES YOU HAVE OPENED A FILE WITH WSIB

### EXTENDED HEALTH BENEFITS

DO YOU HAVE EXTENDED HEALTH BENEFITS? YES  (IF YES COMPLETE BELOW) NO

IF NO PLEASE SIGN & DATE: \_\_\_\_\_

SIGNATURE

DATE

### PRIMARY INSURANCE BENEFITS (IF APPLICABLE)

NAME OF POLICY HOLDER: SAME AS APPLICANT  OR: \_\_\_\_\_

POLICY HOLDERS DOB: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ DR REFERRAL NAME: \_\_\_\_\_  
DAY MONTH YEAR IF REQUIRED BY YOUR PLAN – IF NOT WRITE NOT NEEDED

INSURANCE COMPANY NAME: \_\_\_\_\_

POLICY/CLAIM #: \_\_\_\_\_ ID/CERTIFICATE #: \_\_\_\_\_

EXPIRY / RENEWAL DATE: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ LIMITS & PERCENTAGE: \_\_\_\_\_  
DAY MONTH YEAR

### SECONDARY INSURANCE BENEFITS (IF APPLICABLE)

NAME OF POLICY HOLDER: SAME AS APPLICANT  OR: \_\_\_\_\_

POLICY HOLDERS DOB: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ DR REFERRAL NAME: \_\_\_\_\_  
DAY MONTH YEAR IF REQUIRED BY YOUR PLAN – IF NOT WRITE NOT NEEDED

INSURANCE COMPANY NAME: \_\_\_\_\_

POLICY/CLAIM #: \_\_\_\_\_ ID/CERTIFICATE #: \_\_\_\_\_

EXPIRY / RENEWAL DATE: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ LIMITS & PERCENTAGE: \_\_\_\_\_



## **Cancelation Policy**

DATE: \_\_\_\_\_

Name: \_\_\_\_\_ DOB: \_\_\_\_\_  
DOL: \_\_\_\_\_ Claim #: \_\_\_\_\_

We understand that unplanned issues may come up and you will need to cancel an appointment. If this happens, we respectfully ask that you notify us at least 24 hours prior to your appointment time.

Our therapists want to be available to meet your needs as well as the needs for all of our patients. When a patient does not show up for a scheduled appointment, another patient loses the opportunity to be seen.

If we are not provided with the appropriate notice, you will be responsible for a Missed Treatment charge of \$50.00. For any Missed Massage Treatment, you will be charged in accordance with the RMTAO as follows: 2<sup>nd</sup> missed massage – 50% of the massage fee / 3<sup>rd</sup> missed massage – 100 % of the massage fee.

This charge will not be billed to any third-party payors, you will be billed, and it must be paid by you for you to continue to be treated under your claim. Under certain circumstances management may waive this fee.

***By signing below, you understand and agree to the cancelation and payment policy.***

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Patient's Name

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Witness Name

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Patient's Signature

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Witness Signature