

# WELCOME!

### **OUT-OF-COMPETITION TESTING**



### #KeepingSportReal









### A FIVE-WEEK COURSE



INTRODUCTION TO ANTI-DOPING THE DOPING CONTROL PROCESS 2 June MEDICATIONS, SUPPLEMENTS PROHIBITED LIST AND TUES 9 June PRINCIPLES AND VALUES OF CLEAN SPORT 16 June OUT-OF-COMPETITION TESTING 23 June All webinars from 14:00 to 15:00 CET English, 普通话, פָשָעָפָט , español, français, русский





### BY THE END OF TODAY'S SESSION, YOU SHOULD....

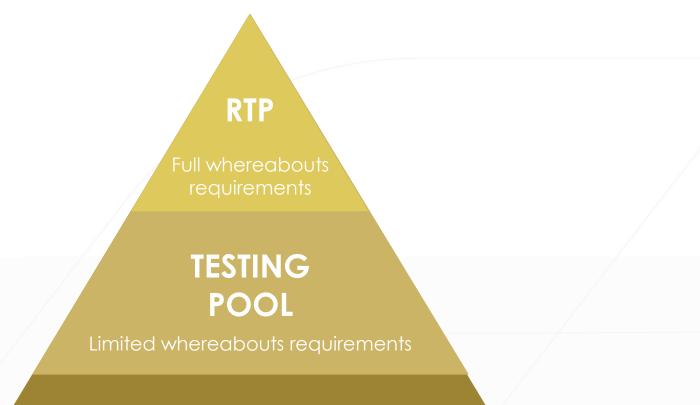
- Understand the different types of testing pools
- Understand the contents of the Letter of Inclusion
- Inderstand the Whereabouts requirements
- **~**
- Know how to use ADAMS and Athlete Central
- Be aware of the consequences of not complying with Whereabouts requirements
- Know where to go or who to ask if you have any questions



## REGISTERED TESTING POOLS & TESTING POOLS

### **TESTING POOLS**





#### **OTHER POOLS**

Mainly in-competition testing or random out-of-competition testing No whereabouts requirements for athletes

### **REGISTERED TESTING POOL (RTP)**



A pool of top-performance athletes selected by International Federations, National Federations and National Anti-Doping Organisations based on various criteria. These athletes are subject to strict Whereabouts requirements with clear consequences and sanctions in case of noncompliance. RTP TESTING POOL OTHER POOLS

### **TESTING POOL (TP)**



Athletes included in a Testing Pool are also required to provide Whereabouts information to their Anti-Doping Organisation. However, the list of the TP whereabouts requirements is shorter and the consequences for non-compliance are less severe.



OTHER POOLS

### **OTHER POOLS**



Whereabouts requirements applied to athletes included in other pools are minimal and depend on the amount of information an Anti-Doping Organisation needs to occasionally locate the athletes included in this pool. Often, such whereabouts information is provided by the third parties like the National Federation or Team Managers.

TESTING POOL



### WHAT IS THE TESTING POOL OF YOUR SPORT?



Registered Testing Pool and Other Pools (Team Whereabouts)



Testing Pool and Other Pools (Team Whereabouts)



Registered Testing Pool and Testing Pool



Testing Pool



Registered Testing Pool



**Registered Testing Pool** 



# **INTRODUCTION TO WHEREABOUTS**

### WHAT ARE WHEREABOUTS?



- Whereabouts are information provided by a limited number of top elite athletes about their location
- Information is provided in the form of quarterly filings as per the requirements of the Anti-Doping Organisation requesting the information
- Whereabouts information is uploaded onto a secure platform and can only be accessed by the authorised person acting on behalf of the Anti-Doping Organisations with authority to conduct the OOC Testing



### WHAT ARE WHEREABOUTS?



 Each Anti-Doping Organisation shall implement an effective and intelligent Anti-Doping Program on athletes over whom it has authority to conduct Testing

 The amount of whereabouts information requested depends on the Risk Assessment and the Test Distribution Plan



### **RTP WHEREABOUTS REQUIREMENTS**

- Mailing address and phone number
- Overnight accommodation
- ✓ 60-minute time slot for every day
- $\checkmark$  Training and regular activities
- Competition schedule
- Travel information
- Additional information





### **INCLUSION IN A TESTING POOL**

#### Letter of Inclusion

- The letter includes an overview of the essential aspects of RTP/TP athlete obligations as set out by the IF/NADO Anti-Doping Rules and the World Anti-Doping Code
- Each athlete is required to acknowledge their inclusion by returning an Acknowledgement Form to the ADO

### **INCLUSION IN A TESTING POOL**



 Purpose of the inclusion ✓ Whereabouts requirements Quarterly deadlines ✓ Sanctions for non-compliance How to submit whereabouts

KEEPING SPORT REAL					
	To Athlete athlete@hotmail.com; National Federation				
	Sent by email Lausanne, 14				
Inclusion in the IF Testing Pool		IF TESTING PO	о.		
ar you might already know, the Fédération Internatic ces with the International Testing Agency' ("ITA") I certain aspects of its anti-doping program to th ntact you on behalf of the IF regarding the comir	by delegating t e ITA. The ITA is	Out-of-Competi	RLYING PRINCIPLES tion Testing constitutes an essential prerequisite to ensure that all te on a level playing field and that your right to a clean sport is		
<ul> <li>purpose of this letter is two-fold:</li> <li>1) to notify you of your <b>inclusion in the Testing P</b> <u>thereof;</u></li> </ul>	ool of the IF an	Organisations (*	normation is an indispensable tool which enables Anti-Doping (ADO") to locate Athletes without advance notice, which is a key iffective anti-doping program.		
2) to provide you with an overview of other esse	ntial aspects of	All Athletes may with Testing Aut	be required to provide Samples at any time and place by any ADO nority over them.		

Re: Inclu

Dear

As you m forces wit of certair contact y The purpo

> > as an Athlete included in the IF TP as set forth in the IF Anti-ADR") and World Anti-Doping Code ("WADC"); In addition, a number of Athletes are requested to provide specific information on their location which will be used by Doping Control Officers ("DCO") to locate the Athletes for the purpose of collecting samples Out-of-Competition Together, these

> > > Athletes form the IF Testing Pool.

#### 2. YOUR INCLUSION IN THE IF TESTING POOL

#### As mentioned above, you are hereby notified that you are from now on included in the IF Testing Pool ("IF TP").

You shall remain in the IF TP until you are expressly informed by the ITA of your removal from the TP or until you give written notice of your retirement (as explained in section 9 below)

From the date of this notification and until you are removed from the IF TP, you are required to provided whereabouts information as detailed below

PLEASE COMPLETE THE ACKNOWLEDGMENT OF RECEIPT FORM ATTACHED TO THIS LETTER (APPENDIX I) AND RETURN IT TO US WITHIN THE NEXT 7 DAYS.

### **RETIREMENT AND RETURN TO COMPETITION**

- Included athletes remain in the RTP until they are informed by the ADO of their removal from the pool or until they give a written notice of retirement
- ✓ If an athlete would like to retire from competition, they must inform the ADO in writing by signing the official Retirement Form

### **RETIREMENT AND RETURN TO COMPETITION**

- Athletes who wish to return to competition must inform their antidoping organisation and provide a sixmonth written notice
- Athletes excluded from the Testing Pool will receive a Letter of Exclusion from their ADO
- Athletes can remain included in another ADO Testing Pool (i.e., of a NADO) and should continue to comply with the requirements of that organisation



# WHEREABOUTS SUBMISSIONS

## WHEREABOUTS SUBMISSION DEADLINES



Athletes are required to file a three-month schedule before the start of each quarter. More precisely, the deadline to submit whereabouts filings is the 15th of the month prior to the start of the new quarter.

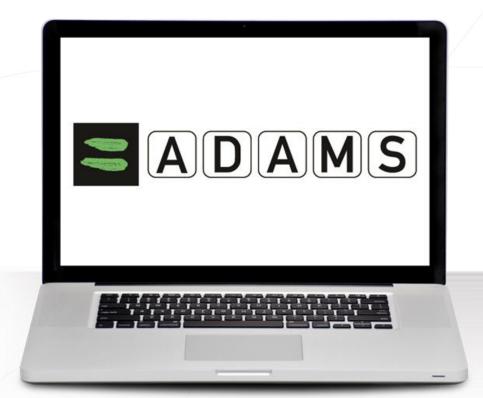
Yearly Quarters	Submission Deadlines		
Q1: 1 January - 31 March	15th December		
Q2: 1 April - 30 June	15th March		
Q3: 1 July - 30 September	15th June		
Q4: 1 October - 31 December	15th September		



# **ADAMS & ATHLETE CENTRAL**

### ADAMS

The Anti-Doping Administration and Management System (ADAMS) is a Web-based database management tool for data entry, storage, sharing, and reporting designed to assist stakeholders and WADA in their antidoping operations in conjunction with data protection legislation.





### **ATHLETE CENTRAL**



- WADA's mobile application which allows athletes to easily submit and update Whereabouts information using a mobile device
- User-friendly and available in many languages
- Athletes are encouraged to download and use the application regularly



# SUBMITTING WHEREABOUTS: CASE SCENARIOS



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Arrival Location	Montreal		Arrival Location	Montreal
Date / Time	15-Oct-2020 10:00		Date / Time	02-Oct-2020 10:00
Additional Information			Additional Information	Departing from Geneva airport, connecting through Frankfurt
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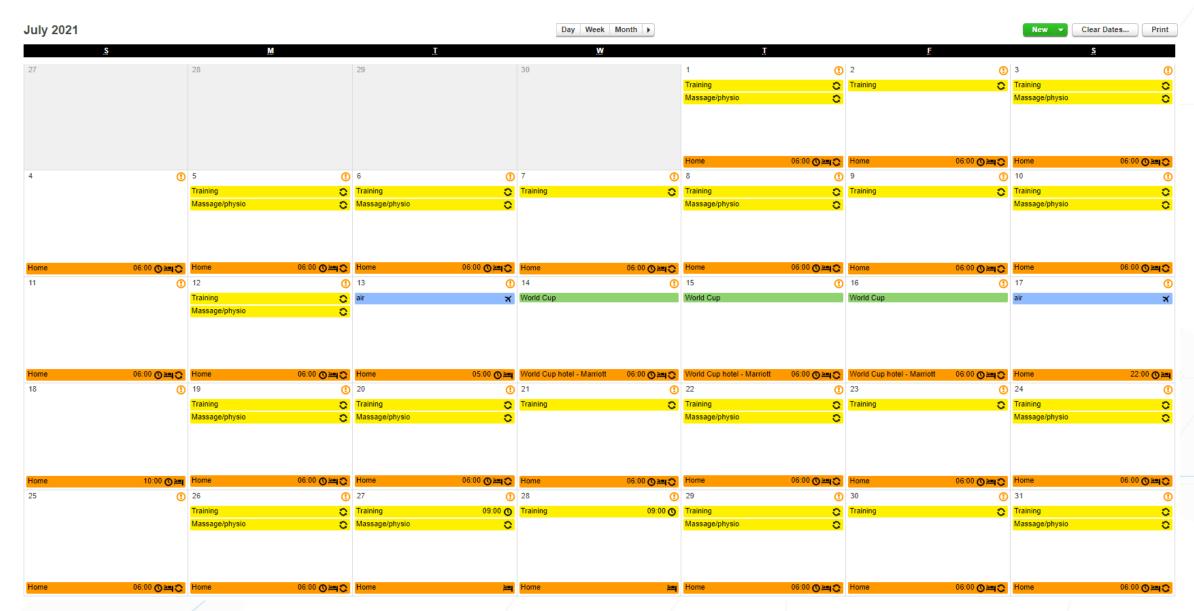




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### **BEST PRACTICE SCENARIO**







# MISSED TESTS AND FILING FAILURES

## **ANTI-DOPING RULE VIOLATIONS**



- 1. Presence of a prohibited substance in athlete's sample
- 2. Use or attempted use of a prohibited substance or method
- 3. Evading, refusing or failing to submit to sample collection
- 4. Failure to file athlete whereabouts information & missed tests
- 5. Tampering with any part of the doping control process or during Results Management
- 6. Possession of a prohibited substance or method
- 7. Trafficking a prohibited substance or method
- 8. Administering or attempting to administer a prohibited substance or method
- 9. Complicity or attempted complicity in an ADRV
- 10. Prohibited association with sanctioned Athlete Support Personnel
- 11. Acts by an athlete or other person to discourage or retaliate against reporting to authorities

### CONSEQUENCES





Submitting late, inaccurate or incomplete whereabouts information that leads to an athlete being unavailable for testing may result in a **Filing Failure** 



An athlete may receive a **Missed Test** if he/she is not available for testing during a 60-minute timeslot



Three Whereabouts Failures (any combination of a Filing Failure and a Missed Test) occurring in a 12-month period will lead to an Anti-Doping Rule Violation and a potential two-year ban from sport



In case a member of the athlete's support team is helping the athlete submit their Whereabouts information, the **athlete remains responsible** for the information submitted!

### CONSEQUENCES



#### **REGISTERED TESTING POOL:**

- Filing Failure
- Missed Test
- Whereabouts Failure

#### **TESTING POOL & OTHER POOLS:**

- Athlete may be moved to the Registered Testing Pool
- Other consequences may apply

### **USEFUL TIPS**



Enable Athlete Central notifications



Set a reminder in your calendar/agenda of the key dates/deadlines to submit your quarterly Whereabouts information



Set an alarm for the start of your 60-minute time slot so you can make sure you are where you say you are



Be specific and detailed when submitting your Whereabouts information



Regularly check and update your contact information



When in doubt, ask for help!

## WHOM TO CONTACT WHEN



#### Contact the ITA, your IF or your NADO if:

 You forget your ADAMS username
 Your account is under "permanent lock" because you entered an incorrect username and password combination at least 9 times in a row

#### Contact the ADAMS help desk if:

 You encounter technical difficulties such as an error on the ADAMS system

adams@wada-ama.org

**1(866) 922-3267** (within North America)

+1 (514) 904-8800 (outside of North America)

Monday – Friday, 9AM – 5pm EST

## **USEFUL RESOURCES**



#### **ADAMS & ATHLETE CENTRAL**

ADAMS Log-in page ADAMS General Information Athlete Central ADAMS SMS

WADA Whereabouts Q&A WADA Athlete Whereabouts Leaflet

WADA <u>ADEL for RTP athletes</u> <u>International Standard for Results</u> <u>Management</u>

#### **IF ANTI-DOPING INFORMATION**





## SERIES SUMMARY

### EDUCATION AS OUTLINED IN THE CODE

#### **ARTICLE 18.2:**

- $\checkmark$  Principles and values associated with clean sport
- Athletes and Athlete Support Personnel's rights and responsibilities
- ✓ The principle of Strict Liability
- Consequences of doping, for example, physical and mental health, social and economic effects, and sanctions
- ✓ Anti-Doping Rule Violations
- ✓ Substances and Methods on the Prohibited List
- ✓ Risks of supplement use
- ✓ Therapeutic Use Exemptions and use of medications
- ✓ Testing procedures, including urine, blood and the Athlete Biological Passport
- ✓ Requirements of the Registered Testing Pool, including Whereabouts and the use of ADAMS
- Speaking up to share concerns about doping



#### PRINCIPLES AND VALUES ASSOCIATED WITH CLEAN SPORT

#### COURSE #4:

- Learning Objective 1- Understand the role of personal values in doping-related decision-making
- ✓ Learning Objective 2 Be able to identify your personal values

### ATHLETES AND ATHLETE SUPPORT PERSONNEL RIGHTS AND RESPONSIBILITIES

COURSE #1:

✓ Learning Objective 3 – Understand your anti-doping rights and responsibilities

#### THE PRINCIPLE OF STRICT LIABILITY

COURSE #1:

- ✓ Learning Objective 2 Understand which rules apply to members of your sport's community
- Learning Objective 4 Understand the 11 Anti-Doping Rule Violations (ADRVs), why they exist and whom they apply to



#### **CONSEQUENCES OF DOPING**

COURSE #4:

✓ Learning Objective 4 – Understand the consequences of doping

#### **ANTI-DOPING RULE VIOLATIONS**

COURSE #1:

 Learning Objective 4 - Understand the 11 Anti-Doping Rule Violations (ADRVs), why they exist and whom they apply to

COURSE #5:

✓ Be aware of the consequences of not complying with Whereabouts requirements

#### SUBSTANCES AND METHODS ON THE PROHIBITED LIST

COURSE #3:

✓ Learning Objective 1 – Understand the purpose and structure of the Prohibited List

#### **RISKS OF SUPPLEMENT USE**

COURSE #3:

Learning Objective 2 - Understand the food-first approach and the risks associated with supplements

✓ Learning Objective 3 – Understand how to make an informed decision about supplements

#### THERAPEUTIC USE EXEMPTIONS (TUES) AND USE OF MEDICATIONS

#### COURSE #3:

- ✓ Learning Objective 4 Be able to check your medications
- $\checkmark$  Learning Objective 5 Know what a TUE is and how to apply for it

#### TESTING PROCEDURES, INCLUDING URINE, BLOOD AND THE ATHLETE BIOLOGICAL PASSPORT COURSE #2:

✓ Learning Objective 2 - Understand the key steps of Doping Control

Learning Objective 3 - Know athlete rights and responsibilities during sample collection

✓ Learning Objective 4 - Have a good overview of urine and blood sample collection process

✓ Learning Objective 5 - Be aware of common circumstances i.e., delays, partial and diluted sample



#### REQUIREMENTS OF THE REGISTERED TESTING POOL, INCLUDING WHEREABOUTS AND THE USE OF ADAMS

COURSE #5:

Learning Objective 1 – Understand the different types of testing pools

- ✓ Learning Objective 3 Understand the Whereabouts requirements
- Learning Objective 4 Know how to use ADAMS and Athlete Central

#### SPEAKING UP TO SHARE CONCERNS ABOUT DOPING

COURSE #4:

- ✓ Learning Objective 4 Understand the importance of speaking up
- Learning Objective 5 Know where to go if you need to speak to someone or if you have something to report

### **ADDITIONAL TOPICS**



COURSE #1:

Learning Objective 1 - Be familiar with the key stakeholders of the global anti-doping system

COURSE #2:

✓ Learning Objective 1- Be familiar with key doping control terms and roles

COURSE #3:

✓ Learning Objective 6 - Be able to protect yourself and your athletes from inadvertent doping

COURSE #4:

 Learning Objective 3 - Understand moments of vulnerability and how they relate to decisionmaking

ALL COURSES:

Resource pack and relevant contacts

## **PARTICIPATION CERTIFICATES**



#### **TWO WAYS TO RECEIVE YOUR CERTIFICATE:**

- 1. If you have attended all 5 sessions, there is NO ACTION REQUIRED. You will receive your certificate electronically by the end of July.
- 2. If you missed one or more sessions, you MUST contact us at <u>education@ita.sport</u>. You will be sent a test which you must complete and pass in order to receive your certificate.



### **ITA MONTHLY WEBINAR SERIES**



- Past webinars are on the <u>ITA YouTube Channel</u>
- Follow us on social media to register for upcoming webinars
- June edition Wed 30 June 14:00 CET: Tokyo 2020 Anti-Doping Program

