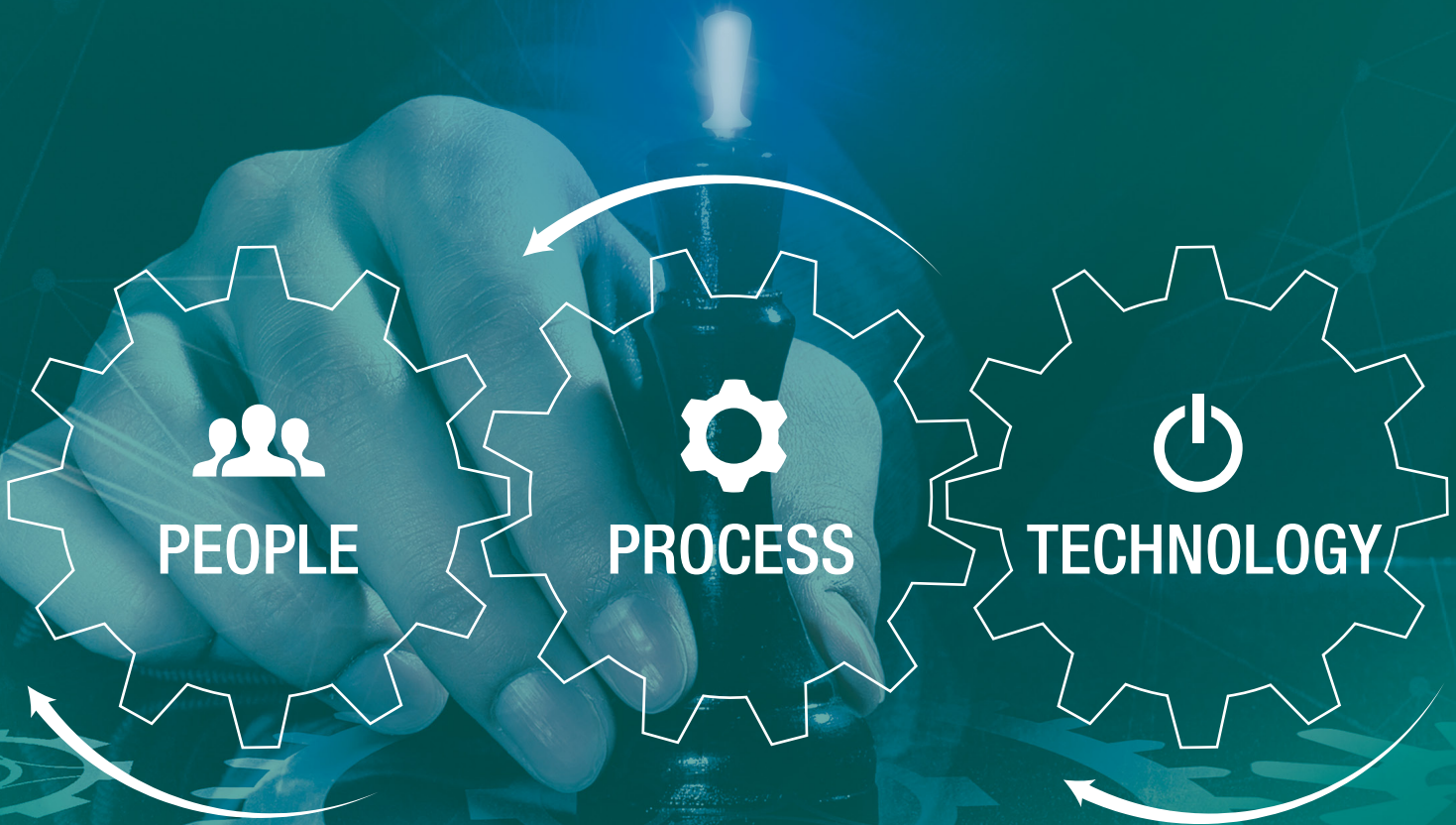




High Performance Requires More Than Technical Skills

DEVELOP YOUR LEADERSHIP VOICE & PROFESSIONAL ACUMEN TO IMPROVE DELIVERY OF BUSINESS VALUE



**A Holistic Approach
to Optimize Your
Workforce**

[Learn more](#)

**Comprehensive Leadership
& Professional Development
Curriculum**

[Learn more](#)

**High-Performance Training
& Implementation
Solutions**

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DO YOU HAVE A WINNING STRATEGY FOR ATTRACTING, RETAINING & DEVELOPING LEADERS?

4.6 Years

is the average expectancy that employers can keep an employee.

— US Bureau of Labor Statistics

55%

of business leaders are highly or moderately concerned with attracting and retaining the next generation of workers.

— Forum

83%

of organizations rated targeted leadership development for all leader levels as 'important' or 'very important'.

— Brandon Hall

Power Up Leadership and Professional Development by Creating Alignment Between People, Processes & Technology



PEOPLE

Supporting your people to own and drive their performance and careers while developing effective leadership at every level is vital for organizations to create the culture required to meet 21st century challenges.



PROCESS

Policies and processes such as recruitment, promotion, career development, and performance management rely on clearly defined competency frameworks to meet the specific needs of an organization.



TECHNOLOGY

Enhancing an employee's behavioral competencies in step with their technical skillset ensures that the value and effect of their contribution is maximized and their career aspirations are met.

Learning Tree's Leadership & Professional Development Partnering with You in Building Competencies

Learning Tree's expertise in competency development extends far beyond our curriculum. We can work with your people to maximize their effectiveness in a rapidly changing workplace. Leaders must exemplify the values and standards you expect, and have the personal qualities to inspire and engage others. Our coaches and facilitators bring real-life experience to design and implement competency-based learning.

A HOLISTIC APPROACH TO OPTIMIZE YOUR WORKFORCE



- › Based on your Leadership & Professional Development needs, our experts will ensure your workforce has a proper framework in place with well-defined processes, policies and learning paths

- › Create a clear professional development program that delivers the culture, values and behavioral standards to meet your strategic vision

- › Align the attitudes, mindsets and behaviors of your workforce to your organizational values, and create a positive, productive workplace culture
- › Determine the competency needs of your existing staff and identify development gaps through profiling and assessments

- › Develop a customized Leadership & Professional Development curriculum with individual learning plans to meet the needs of your staff and organization
- › Provide program management of the training, coaching and mentoring of your staff

- › Rapidly increase the self-awareness and professionalism of your staff with customized Leadership & Professional Development Workshops

- › Embed our facilitators and coaches to help your staff apply their learning and demonstrate increased effectiveness in their role

LEADERSHIP & PROFESSIONAL DEVELOPMENT WORKSHOPS

- Identify employees' existing talents and strengths upon which to build
- Determine areas for development and support the strengthening of competencies
- Recognize and develop leadership capabilities at every level of the organization
- Build the confidence and engagement of employees, ranging from entry level to executives
- Create accountability that enables employees to own their career development

Learning Tree's Comprehensive Leadership & Professional Development Curriculum

Learning Tree's expert Leadership & Professional Development curriculum architects have designed extensive courses to enable you to extend the range and depth of your personal and professional effectiveness in the workplace.

	JUNIOR PROFESSIONAL / ENTRY LEVEL	EXPERIENCED PROFESSIONAL / TEAM LEADER
COMPETENCY CLUSTER: PERSONAL DEVELOPMENT		
MANAGING SELF, TIME & RESOURCES	<ul style="list-style-type: none"> ▶ Personal Skills for Professional Excellence Course 297 • 4 Days ▶ Time Management Course 344 • 2 Days 	<ul style="list-style-type: none"> ▶ Assertiveness: Communicating with Authority & Impact Course 244 • 3 Days ▶ Business & Report Writing Introduction Course 219 • 3 Days
PROBLEM SOLVING & DECISION MAKING	<ul style="list-style-type: none"> ▶ Responding Productively to Stress Course 4661 • 1 Day 	<ul style="list-style-type: none"> ▶ Professional Development Essentials Course 4663 • 1 Day * ▶ Emotional Intelligence Essentials Course 4666 • 1 Day ½ ▶ Critical Thinking & Creative Problem Solving Course 284 • 3 Days ▶ Executive Leadership Essentials Course 4668 • 1 Day *
COMPETENCY CLUSTER: LEADERSHIP & MANAGEMENT		
DEMONSTRATING LEADERSHIP	<ul style="list-style-type: none"> ▶ Personal Skills for Professional Excellence Course 297 • 4 Days ▶ Assertiveness: Communicating with Authority & Impact Course 244 • 3 Days 	<ul style="list-style-type: none"> ▶ Influence: Getting Results without Direct Authority Course 294 • 3 Days ▶ Developing Your Leadership Voice for Presence & Impact Course 3405 • 3 Days ▶ Emotional Intelligence: Achieving Leadership Success Course 3411 • 3 Days ½
DEVELOPING PEOPLE & MANAGING PERFORMANCE	<ul style="list-style-type: none"> ▶ Achieving Success as a New Manager Course 4660 • 1 Day 	<ul style="list-style-type: none"> ▶ Project Management Fundamentals Course 290 • 3 Days -OR- Management Skills for an IT Environment Course 906 • 3 Days ▶ Coaching Essentials for Managers Course 4667 • 1 Day *
COMPETENCY CLUSTER: COMMUNICATION & RELATIONSHIP BUILDING		
WORKING IN TEAMS	<ul style="list-style-type: none"> ▶ Personal Skills for Professional Excellence Course 297 • 4 Days ▶ Communication Skills Course 292 • 3 Days ½ 	<ul style="list-style-type: none"> ▶ Customer Service Essentials Course 4669 • 1 Day ▶ Project Management Fundamentals Course 290 • 3 Days -OR- Management Skills for an IT Environment Course 906 • 3 Days ▶ Leading Teams: Improving Productivity through Teamwork Course 222 • 3 Days *
COMMUNICATING & ENGAGING	<ul style="list-style-type: none"> ▶ Personal Skills for Professional Excellence Course 297 • 4 Days ▶ Communication & Engaging with Others Course 4974 • 1 Day ¾ 	<ul style="list-style-type: none"> ▶ Business & Report Writing Introduction Course 219 • 3 Days ▶ Technical Writing Introduction Course 319 • 4 Days ▶ Critical Thinking & Creative Problem Solving Course 284 • 3 Days ▶ Stakeholder Management Essentials Course 4975 • 1 Day ▶ Business Relationship Management: Aligning IT & the Business Course 902 • 3 Days ▶ Public Speaking: Competent Speeches & Presentations Course 903 • 3 Days
COMPETENCY CLUSTER: STRATEGIC THINKING & ORGANIZATIONAL DEVELOPMENT		
INNOVATION & CONTINUOUS LEARNING	<ul style="list-style-type: none"> ▶ Critical Thinking & Creative Problem Solving Course 284 • 3 Days 	<ul style="list-style-type: none"> ▶ Emotional Intelligence Essentials Course 4666 • 1 Day ½ ▶ Professional Development Essentials Course 4663 • 1 Day * ▶ Leading Innovation Essentials Course 4982 • 1 Day
DEVELOPING THE ORGANIZATION	<ul style="list-style-type: none"> ▶ Personal Skills for Professional Excellence Course 297 • 4 Days 	<ul style="list-style-type: none"> ▶ Business Relationship Management: Aligning IT & the Business Course 902 • 3 Days ▶ Strategic Thinking for Operational Management Course 3310 • 3 Days ▶ Agile Leadership Course 3401 • 3 Days ▶ Organizational Change Management: APMG CM Practitioner Certification Course 288 • 5 Days

LEARN MORE AT: LEARNINGTREE.COM/MANAGEMENT

Development Learning Paths

Comprehensive, flexible learning paths that scale at every stage of your career.

SENIOR PROFESSIONAL / EXECUTIVE LEADER	
<ul style="list-style-type: none"> ▶ Emotional Intelligence: Achieving Leadership Success Course 3411 • 3 Days ^{&#2460;} 	<ul style="list-style-type: none"> ▶ Executive Leadership Essentials Course 4668 • 1 Day *
<ul style="list-style-type: none"> ▶ 21st Century Leadership: Inspiring Excellence & Engagement Course 3311 • 3 Days 	<ul style="list-style-type: none"> ▶ Leading Innovation Essentials Course 4982 • 1 Day
<ul style="list-style-type: none"> ▶ Executive Leadership Essentials Course 4668 • 1 Day * 	
<ul style="list-style-type: none"> ▶ 21st Century Leadership: Inspiring Excellence & Engagement Course 3311 • 3 Days 	
BUILDING	
<ul style="list-style-type: none"> ▶ Agile Leadership Course 3401 • 3 Days ▶ Conflict Management & Resolution Essentials Course 4972 • 1 Day 	<ul style="list-style-type: none"> ▶ Executive Leadership Essentials Course 4668 • 1 Day *
<ul style="list-style-type: none"> ▶ Developing Your Leadership Voice for Presence & Impact Course 3405 • 3 Days ▶ Coaching Essentials for Managers Course 4667 • 1 Day * 	<ul style="list-style-type: none"> ▶ 21st Century Leadership: Inspiring Excellence & Engagement Course 3311 • 3 Days
DEVELOPMENT	
<ul style="list-style-type: none"> ▶ Coaching Essentials for Managers Course 4667 • 1 Day * 	<ul style="list-style-type: none"> ▶ Developing Your Leadership Voice for Presence & Impact Course 3405 • 3 Days
<ul style="list-style-type: none"> ▶ 21st Century Leadership: Inspiring Excellence & Engagement Course 3311 • 3 Days 	<ul style="list-style-type: none"> ▶ Executive Leadership Essentials Course 4668 • 1 Day



MEET JUDI WILLIAMS

Executive Coach,
Curriculum Architect, Course Author,
& Performance Consultant

Judi Williams is an award-winning instructor with over 25 years of global experience. Judi is a Business Psychologist and holds an Advanced Diploma in Executive Coaching, plus 15 further diplomas, accreditations and certifications in her field of expertise.

- Architect of the Leadership & Professional Development Curriculum
- Author of five Learning Tree multi-day courses & seven one-day courses
- Technical Editor of a number of Learning Tree's courses including the newly-developed '21st Century Leadership: Inspiring Excellence & Engagement'

“ Judi's passion and enthusiasm for excellence in the workplace is infectious. She completely understood our needs, and worked with us to design and deliver a competency-based development program that engaged and inspired our staff. This program has changed the culture of our organization.”

— International Non-Governmental Organization



MEET LAWRENCE T. BARNARD

CMC, PMP, PMI-RMP,
Change Management Practitioner

Lawrence T. Barnard is the CEO of Explorus Group Inc., the Managing Partner of Hummingbird Mentors and decade-long instructor for Learning Tree. As a consultant, professional speaker, writer and mentor, Lawrence draws on 20+ years of business and project management experience to help organizations around the world better achieve their goals. Lawrence has authored courses and books within: formal business management, business analysis, organizational change management, risk management and project management.

- Author of five core and ten custom Learning Tree courses
- Has taught over 240 courses globally
- Provides instructional design during course development

“ He knows precisely how to take multi-faceted and complex business concepts and make it easier for leaders to understand, accept, and do something about. Larry knows the steps. He's the guy who can come in, diagnose, prescribe and administer the solution.”

— L. Gregory, Trainevision Inc.

* This course is exclusively available for on-site delivery at your location.

^{জ} This course features blended learning and on-demand training options.

HIGH-PERFORMANCE TRAINING & IMPLEMENTATION SOLUTIONS FROM LEARNING TREE

TECHNOLOGY BRANDS

Adobe	IBM	Oracle	Salesforce
AWS	Lean Six Sigma	Red Hat	VMware
Cisco	Microsoft		

IT & MANAGEMENT TRAINING TOPICS

Agile & Scrum	Cyber Security	Linux & UNIX	SharePoint
Apple Programming	DevOps	Microsoft Office	Software Development
Azure	FAC P/PM	Mobile App Development	SQL Server
Big Data & Data Science	ITIL®, COBIT® & TOGAF®	.NET / Visual Studio	Web Development
Business Analysis	ITSM Certification Training	Networking & Virtualization	Windows Training
Business Intelligence	Java Programming	Project Management	
Cloud Computing	Leadership & Professional Development	Python, Perl & C++	
Communication Skills			

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serving national and multinational corporations, government agencies, education and non-profits

600+ Expert Advisors

serving our global customer footprint and averaging 20+ years of diverse real-world experience

Demonstrated Past Performance

in offering end-to-end proven capabilities to provide all facets of Workforce Optimization resulting in improved organizational alignment

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